

HOOK ROAD CAR PARK - SUNDAY

Head of Service: Rod Brown, Head of Housing & Community
Report Author Richard Chevalier
Wards affected: Town Ward;
Urgent Decision?(yes/no) No
If yes, reason urgent decision required:
Appendices (attached):

Summary

This report seeks the agreement of the Committee to open Hook Road Car Park on a Sunday, subject to the result of a public consultation.

Recommendation (s)

The Committee is asked to:

- (1) Approve to amend the opening hours of Hook Road Car Park to include opening on a Sunday from 9am – 5pm subject to the results of a public consultation.
- (2) Nominate and Authorise the Head of Housing & Community and the Head of Legal Services and Monitoring Officer to advertise the amendment to the current Traffic Order, as set out in this report, in accordance with the statutory process.

And

- a) Subject to there being no objections following the statutory advertisement to make the new Traffic Order, with the amendment and any additional updates required, and have the same sealed to implement the current proposal

Or

- b) If there are objections following the advertisement to bring back the representations received to the proposal to the Environment Committee in March 2026.

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1 Reason for Recommendation

- 1.1 To assist the Rainbow Leisure Centre by providing additional car parking options on a Sunday.

2 Background

- 2.1 The car park at the Rainbow Leisure Centre has 72 spaces. It also currently benefits from overflow parking at the neighbouring Newplan House car park in the evenings and at the weekends.
- 2.2 The Newplan House car park will cease to be available from January 2026 meaning that demand for parking may outweigh the capacity of the Rainbow Centre Car Park at peak times.
- 2.3 Hook Road Car Park is a short walk away from the Rainbow Leisure Centre via a pathway to the rear of the Centre.
- 2.4 Hook Road Car Park is currently closed on a Sunday and Bank Holidays.
- 2.5 Rainbow Leisure Centre users currently receive a discounted parking rate of £2.20, for a stay of up to 3 hours, Monday to Saturday. For Leisure Centre users this tariff will be extended to Sunday.
- 2.6 For non-Leisure Centre users the Epsom Sunday car park flat rate of £3 will apply.
- 2.7 As part of the Local Plan, Hook Road Car Park is identified for development so any change to parking arrangements may only be a temporary solution until the latter part of 2026.

3 Proposal

- 3.1 In November 2025 the Car Park Working Group met and recommended that the proposal **to amend the opening hours of Hook Road Car Park to include opening on a Sunday from 9am – 5pm subject to the results of a public consultation** be brought to this Committee. Other fees and charges can be viewed in the Fees and Charges paper being brought to this Committee.

4 Risk Assessment

Legal or other duties

4.1 Equality Impact Assessment

- 4.1.1 There are no elements of this proposal that are anticipated to have a negative impact on any protected groups.

4.2 Crime & Disorder

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- 4.2.1 The car park will be patrolled on a Sunday to deter any anti-social behaviour that may occur. The car park is covered by CCTV.

4.3 Safeguarding

- 4.3.1 N/A

4.4 Dependencies

- 4.4.1 N/A

4.5 Other

- 4.5.1 A Car Boot sale currently operates at Hook Road Car Park on a Sunday during the winter months (late November – early March). Consequently the Car Boot sales will finish after March 2026. Should there be a need for dual use in the latter part of 2026, when they might recommence, then an additional Risk Assessment will be completed to ensure any associated risks resulting from introducing Car Boot sales into an operational car park are fully considered.
- 4.5.2 When Hook Road operates as a car park, the biggest operational risk is vehicles remaining in the car park when it closes, resulting in vehicles being locked in the car park. If the proposal is approved then additional signage will be added around the car park to advise of the closing time on a Sunday.
- 4.5.3 The Property Maintenance Team have advised that any emergency call outs for the lifts will be covered under the existing contract.

5 Financial Implications

- 5.1 Additional signage will need to be added around the car park to advise of the Sunday opening and closing times and the associated tariffs with parking. The cost of this signage can be met from existing budgets.
- 5.2 Any financial implications from Borough Council parking staff opening and locking the car park during their operational hours and patrolling the car park during these times can be met from existing budgets.
- 5.3 As the car park is RingGo only there will be no need for any amendments to be made to the car park machines.
- 5.4 There will be a small cost to advertise the proposal and to confirm whether or not it is to go ahead. This can also be met from existing budget.
- 5.5 If 50 Leisure Centre users visit the car park each Sunday then this would see additional income in the region of £4.7k per year (£1.83net x 50 x 52).

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5.6 **Section 151 Officer's comments:** Financial implications are within the body of the report.

6 Legal Implications

6.1 Off street parking is regulated by Orders made under Part IV of the Road Traffic Regulation Act 1984. There is a statutory process to be followed if an order is to be made or amended.

6.2 In summary the process is as follows:

6.2.1 Prior to making an order there is a requirement to consult with certain organisations, to publish a notice of proposals in a local newspaper, and to display/deliver notices in places affected by the proposals.

6.2.2 If any objections are made to the proposals, the Council must consider these and may make modifications to the proposals. If the modifications are significant and may affect certain persons, they should be given further opportunity to make representations about the modifications.

6.2.3 The Council may then make the order.

6.3 The Council must then publish and where relevant give notice that it has made the order, setting out details such as a brief statement of the general nature of the order and description of the key provisions.

6.4 After this has all been done the order can come into effect.

6.5 **Legal Officer's comments:** none other than as set out above

7 Policies, Plans & Partnerships

7.1 **Council's Key Priorities:** The following Key Priorities are engaged:

- Effective Council
- Opportunity & Prosperity

7.2 **Service Plans:** The matter is not included within the current Service Delivery Plan.

7.3 **Climate & Environmental Impact of recommendations:** None anticipated.

7.4 **Sustainability Policy & Community Safety Implications:** N/A

7.5 **Partnerships:** The Council would be working in association with the Rainbow Leisure Centre to provide alternative parking options primarily to visitors of the Leisure Centre.

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7.6 Local Government Reorganisation Implications: N/A

8 Background papers

8.1 The documents referred to in compiling this report are as follows:

Previous reports:

- N/A

Other papers:

- N/A